

To: KES/KIS parents
From: KES/KIS Health and Safety Committee
Date: September 27, 2011

The staff of KES & KIS thank you for your help and patience. The Health and Safety Committee of KES\KIS continues to try to find the safest and most practical system for the arrival and departure from our schools. Last spring we tried several approaches that produced very mixed results. However, we learned a great deal in the process. We have started this year with a new system that is starting to become a smooth routine. We plan to stay with this system but will continue to make changes to fine tune the process.

The following new procedures pertain to parent pick-up and walkers and start Monday, October 3, 2011.

- No one is allowed on school grounds while school is in session. Parents may enter the school grounds after dismissal at 2:38 and go to the parent pick up area. Once again this is a safety issue. We do not allow people walking around our school grounds during the regular school hours and to be consistent we can not allow it near the end of the day when school is still in session. In addition, Parents waiting on school grounds have been a distraction for the classrooms whose windows face the area, as well as a concern for students outside at Physical Education class.
- Parents are reminded that children must be signed out with the staff at parent pick up. Please do not remove your child from the KIS line. In addition, please discuss with your children the importance of them making sure they are signed out. It is imperative for the safety of your child that we can account for every student.
- KIS students who have parent permission to be “walkers” will be held in the main office at KIS until the buses have left the campus. Walkers are unescorted and for their safety they will wait until buses and the majority of traffic have left the area.
- KIS parent drop-off in the morning will no longer need to go all the way to the North Wing. Students/parents who arrive before 8:15 will wait in front of KIS outside the main entrance. At 8:15 students will enter with bus students at the front of the building. North Wing is reserved for Vans and handicap drop-off.

Once again we thank you for your help as we try to make the best of a traffic design that has a single access road.